



Salford and Trafford Local Medical Committee
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**Minutes of the Trafford Sub-committee
held on Wednesday 14th January 2015 at Sam Platts, Old Trafford**

PRESENT:

EXECUTIVE MEMBERS

Dr Iain Maclean (IM)
Dr Colin Kelman (CK)

MEMBERS

Dr Amabel Freeman (AF)
Dr Sally Johnston (SJ)
Dr Joe Chandy

CO-OPTED MEMBERS & OBSERVERS

Mr Jason Swift (JS) Trafford CCG
Ms Gina Lawrence (GL) Trafford
CCG
Ms Deborah Darlington (DD) Rep
Pmgrs Trafford North
Ms Alison Overton (AO)
Ms Andrea Ferguson (AF)
Mastercall
Ms Fiona MacDonald (FM) NHS
England

IN ATTENDANCE

Mrs Vivienne Simenoff (VS)
Mrs Kerrie Rowlands (KR)

APOLOGIES

Dr Aarya Probhakaran (AP)
Mr Christian Booth (CB)
Dr Nigel Guest (NG)
Ms Jessica Taati (JT)
Ms Kylie Thornton (KT)
Ms Michaela Buch (MB)
Ms Diane Eaton (DE)

AGENDA - PART A

1. Declaration of interest

There were none declared.

2. Approval of last month's minutes

(DD) commented that that Eve Donelon name was noted at Sue Donelon in the minutes. There were no further comments and the minutes of the meeting held on Nov 12th were approved.

3. Review of actions from the last meeting

No	Subject	Action	Who
1	Council - Provider Self Assessment and Customer Satisfaction questionnaire's- Feedback on options for return	Feedback on the options method was requested by Dec 10th Done action closed.	LMC
2	Practice data collection There was discussion in the meeting around the detail being requested from practices on members of staff, such as DOB and NI. It was felt that whilst the provision of data was compulsory under the Health & social care act, identity of individuals was not protected and therefore did not comply with data protection	(DD) agreed to highlight this to the data commissioner on behalf of the PM group and to check with the practice defence organisation. Action carried forward to the next meeting	(DD)
3	NHS 111 The tender had been put out for the service and NWAS had made the decision not to subcontract with 365 Health for future delivery of 111.	It was suggested the LMC should formally raise their concerns with the CCG Update in the meeting - This was out for procurement. Focus is on quality.	(LMC)

4. Trafford CCG update to include Locally commissioned CCG Services and Cardiology LES

Gina Lawrence (GL) and Jason Swift (JS) attended the meeting and gave the following update:

Locally Commissioned Services

The portfolio of services had been sent out to all. The only change was to contraceptive implants. This service was now part of Sexual Health LES which would be managed by the council.

Extended Access

(JS) had been involved in contacting practices to understand what they currently do and what could be done to extend access. Wednesday opening and 8am - 8pm were under consideration. This included what

support a practice would need if they were unable to support this themselves. (GL) added that they couldn't have a situation where some practices were providing extended hours and others weren't and if necessary the CCG would look at commissioning support. (GL) confirmed that where practices were using Mastercall to handle out of hours this could continue as a private arrangement.

(GL) went on to talk about Healthier Together and 7 days a week working. She said that research around the benefits of this wasn't favourable. She added that in order for primary care to be able to offer 7 day working patients would have to be able to access services. Therefore work was being done with Community Services to look at what that would mean for them.

(GL) then went on to talk about the proposed joint commissioning arrangements. She said that the CCG had opted for level 2 rather than level 3.

PMS reviews

The CCG had not been aware of the letter recently sent out to practices regarding the reduction of funding for PMS practices in line with GMS. She said that those practices affected would be visited by the CCG and Area Team to look at the impact on them. She confirmed that the AT will consider those practices who were doing work over and above their PMS contract. Where this could be proven they would be likely to keep the funding.

The LMC asked if the CCG would consider ideas put forward by them. (GL) said they would and that the AT would be receptive to ideas that were credible and timely.

Sale practice

(JS) said that a workshop had been held to look at the pressures around access/registrations which had resulted in the list closure. Ideas had been suggested and various schemes discussed. This included a scheme to support acute visiting. This had concluded with funding being agreed to support them and work was now underway to look at the detail.

Work was also being done to look at what support could be offered across Trafford. He said that there could be an acute visiting system which could take the form of nurse & residential home support.

Cardiology LES

This had been signed off. There was an issue with the equipment some practices were using. Funding was available to replace them but a decision was still to be made with what to do with the existing equipment.

At this point Dr Maclean (IM) introduced Fiona Macdonald, Digital Clinical Champion, NHS England. Fiona had come to the meeting to discuss Patient Online Access. Fiona (FM) gave the following update:

As a result of the 2014/2015 contract negotiations, it is a contractual requirement for GP practices to offer and promote to patients: online booking of appointments, ordering of repeat prescriptions and access to summary information (as a minimum) in their patient record by 31 March 2015, subject to the necessary GP systems and software being made available to practices by NHS England.

Currently the minimum online access to patient records practices must offer is to what is called 'Summary Information'. Summary information is three aspects of the patient record: medication, allergies and adverse reactions. She said there is the opportunity for practices do open more if they wish.

(DD) raised a query regarding guidance on how patients should obtain access to their PIN and passwords. (FM) suggested that practices should follow the guidance on the RCGP website noted here for reference [RCGP Patient online](#).

Discussion followed regarding parent access to children's records. (FM) said that they can have access up until the age of 12yrs.

More Information about the Patient Online programme can be found [on the BMA website](#).

Following the meeting (FM) sent the following link to the LMC which is a useful interactive pdf for practices including checklists.

<http://www.england.nhs.uk/wp-content/uploads/2014/10/npo-guidance-291014.pdf>

The LMC thanked Fiona for her attendance at the meeting.

5. Council Update

Kylie Thornton and Jessica Taati had sent their apologies for the meeting and therefore no update was available this month.

6. Area Team Update

No update had been received this month.

7. Healthier Together/Primary Care Strategy

This item had been covered as part of the CCG update agenda item 4.

8. BMS/GPC Survey of the profession

Members were encouraged to complete of the above survey and were reminded of its importance. The LMC said that the link will also be contained in their Newsletter which was due to be issued shortly.

AOB

Problems experienced when referring patients to Salford dermatology were discussed. (GL) requested that examples should be forwarded to Tim Weedall Trafford CCG.

Dr Chandy (JC) asked (GL) if the CCG were aware of what was being put in place when the NHS mail SMS and fax service stops in March 2015. (GL) & (JS) took away the action to find out. **Action (GL) & (JS)**

Dr Johnston (SJ) raised an issue with unsafe discharges from Wythenshawe. (GL) asked for the specifics of the instance to be sent to her so that the CCG could raise it with the trust. **Action (SJ)**

(SJ) also raised an issue with Deprivation of Liberty information(DOL) and confusion around informing the coroner of a death. (VS) said GPC guidance existed. It was agreed to add the item to next month's agenda for further discussion. **Action LMC**

PMS Reviews - (CK) said that there was the potential for financial destabilisation for some practices. Discussion followed on how the LMC could co-ordinate a response from all PMS practices. It was suggested that this should be included as part of the Education Day on 28th Jan.

DATE OF NEXT MEETINGS

Trafford subcommittee – 2015 Meeting dates
1-2.30pm, preceded by lunch from 12.30pm. Held at Sam Platts, Trafford Wharf Road, Old Trafford M17 1EX
Weds March 11th
Weds April 22nd
Weds May 20th
Weds June 10th
Weds July 15th
No meeting in August
Weds Sept 16th
Weds Oct 14th
Weds Nov 11th
Monday December 14 th evening JOINT FOR ALL MEMBERS OF BOTH SALFORD AND TRAFFORD COMMITTEES at Sam Platts, Trafford Wharf Road, Old Trafford, M17 1EX

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