



Salford and Trafford Local Medical Committee 5th Floor, Sentinel
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**Minutes of the meeting of Trafford Subcommittee, held on February 16th 2011 at
Sam Platts, Trafford Wharf Road, Old Trafford.**

Present:

Executive

Dr R Mene (in chair)
Dr I Maclean

Ms Cathy Cox- Trafford PCT
Ms Andrea Ferguson -
Mastercall

Members:

Dr C Aiton
Dr K Kuna
Dr G Platt
Ms D Darlington- PM Urmston
Group Practice, & rep of
Trafford Practice Managers
Mr Christian Booth, PM
Bodmin Road MP
representing Trafford South
PMs)

Apologies

Dr Raymond Wilson
Dr C Marchi
Dr S Musgrave
Mr S Belk
Dr G Patel
Dr N Hyams
Dr M Jarvis
Dr Colin Westwood

In attendance

Mrs V Simenoff

Observers:

Ms Sharon Wodward -
Trafford PCT
Ms Charlotte Edwards -
Trafford PCT

PART A

Dr Mene reminded all present of the need to make known any declaration of interest during the meeting.

Dr Mene also reminded all Members of the need to send apologies, and that the constitution states that a Member of the Committee shall be disqualified if " he fails to attend a meeting of the Committee for a period of three meetings unless the Officers of the Committee excluding the absent Member are satisfied that the absence was due to a reasonable cause and that the absent Member will be able to resume attending meetings of the Committee within such period as it considers reasonable."

1. MINUTES OF LAST MEETING

Minutes of the last meeting held on January 19th were approved as an accurate record of the meeting.

2. MATTERS ARISING

- **Balanced score cards –**

Cathy Cox reassured practices that the information on the balanced score cards will not be in the public domain in their current state – this will require further development. She said that it is expected that practices will receive their personalised practice scorecard by the end of April, though all practices will be able to compare with other practices the information will be anonymised. There will be opportunity for individual practice information to be challenges with the PCT. Mrs Simenoff expressed concern that the minutes as they stand of the last meeting do not reflect the work that has gone on between the LMC and PCT on this issue.

Dr Mene expressed concern that smaller practices, or those whose management staff are struggling, may not have time to check that the information is accurate. He said that it will be very important to do this.

- **Walk in centre**

Dr Mene asked Andrea Ferguson from Mastercall for an update on this issue – she said that negotiations are still ongoing to acquire Suite 1 at Trafford General – she said that this is proving difficult.

Dr Mene asked for feedback from Members as to the impact the closure of the Walk in Centre has had on their practices. No one present felt that there had been an impact on practices.

3. MINUTES OF THE LAST LMC/PCT MEETING –

Draft minutes of the last meeting held on 10th February were tabled.

- List inflation

Dr Mene warned that practices may see more P69 forms coming through advising them that patients will be removed their lists. This could happen particularly where there are more than 10 people registered from one address, or where mail is returned to LaSCA or the PCT. The LMC had expressed concern particularly where patients do speak English. Dr Kuna said that this is also a problem where letters are sent out over the holiday period when people from overseas may have returned home for the summer months. Members asked that practices receive a monthly printed list of patients who may be removed so that they can check. Cathy Cox said that this may not be built into LaSCA's contract – she agreed to check this. The LMC said that it is proving very difficult for practices to track this electronically and that an identifiable version would be helpful – even if this is emailed to practices. Members also expressed concern that sometimes electronic links do not recognise the registration of a new patient.

- Electronic prescribing and weekly dosettes

Members expressed concern about workload issues relating to weekly prescribing. As it has become clear that electronic prescribing will not be available in the near future it is likely to prove necessary to have further discussions with the Local Pharmaceutical Committee (LPC) on this issue.

- Appraisal toolkit

Dr Mene said that the LMC had a long discussion with Dr Clarke about the PCT charging £50 for the toolkit. It transpired that, contrary to the LMC's previous understanding, the PCT wanted to claw back money in retrospect from practices. The LMC analogy was that this was tantamount to inviting people round for pizza and as guests are leaving demanding money for the pizza they have eaten. The LMC had expressed a view that what the PCT is trying to do is not reasonable and consequently did not support its request.

- CQC registration

Initially there will not be a registration cost, but after the first year there will be a cost per building. It was noted that GPC (the General Practitioner Committee of the BMA) will be producing templates over the next few weeks to assist practices. Whilst it is important that practices understand the process and start working towards the requirements they should not need, at this stage, to buy in consultant time to assist them. Practices were advised to await the GPC guidance before investing in outside

help.

- ICATS

Members expressed concern about discharge letters, currently running at 4 pages, with little information on them. Sharon Woodhead said that the LMC Executive had put this to her at the liaison meeting. Subsequent to this she had raised it with ICATS and was awaiting a response.

- CVD LES audit

The LMC had been asked at the liaison meeting to select 12 practices. The LMC Exec had questioned this and subsequently the PCT had decided not to include those practices which had received a QOF visit. As such it would only be necessary to select 2 practices from Trafford North and 2 from Trafford South. The draw of remaining practices was made.

- QMAS underpayments.

Practices should receive their payments by the end of the month.

- Drugs and alcohol LES

The LMC Executive had queried the inclusion of a clause that demands that a qualifying practice sees and treats at least 12 patients a year to qualify for payments. Dr Mene said that CDT had not asked for this to be included and he had queried why it had been. The LMC was awaiting a reply.

4. WHITE PAPER UPDATE

Dr Mene introduced Dr John Hughes, Manchester LMC Secretary and GPC representative covering Stockport, Manchester, Salford and Trafford. He said that the BMA has strong concerns about the issue of “any willing provider” there is concern as to what this actually means. He said that there is also concern with regard to the role of Monitor and its role in competition.

Dr Hughes said that there is a BMA single issue special representative meeting being held on March 15th to discuss the health and social care bill and the BMA's response to it.

Dr Hughes was asked about LMC Members and Executive holding posts on the commissioning consortia. He said that the general view is that LMC officers should not be accountable officers in the new consortia ie Chair or finance chairs.

5. SUPPORTING SAFE MALE RELIGIOUS AND CULTURAL CIRCUMCISION ACROSS GREATER MANCHESTER

Those present supported the process as outlined in the document by Dr Helen Gollins. They felt that it provided quality control and showed good practice.

6. ANY OTHER BUSINESS

- GP access to the PCT intranet

It was agreed to invite Dan Hall to the next LMC meeting to discuss this.

- Health and safety in practices

Mrs Simenoff advised that Phil Broad is seeking support from the LMC for the updated guidance produced by the PCT. She had asked for this to be sent to the LMC. It is a 150 page document, which may already have been passed by the main board by the time it is sent to the LMC for comment. She had told Phil Broad that it would be better to include the LMC earlier in the process and that the LMC may comment but would be mindful of the fact that this is complex document is for guidance and is not mandatory.

7. DATE OF NEXT MEETINGS:

March 16th lunchtime, Sam Platts
April 13th – lunchtime, Sam Platts
May 18th lunchtime, Sam Platts
June 15th lunchtime, Sam Platts
July 13th lunchtime, Sam Platts
August- usually no meeting
September 14th lunchtime, Sam Platts
October 12th lunchtime, Sam Platts
November 16th lunchtime, Sam Platts
December Monday 12TH evening – joint for all Members of Salford and Trafford sub-committees