



**Salford and Trafford Local Medical Committee**  
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**Minutes of the Salford Sub-committee  
held on Monday 13<sup>th</sup> Feb at The Waterside, Monton.**

**Present:**

**EXECUTIVE MEMBERS**

Dr Nigel Hyams (Chair) (NH)  
Dr Girish Patel (GP)

**MEMBERS**

Dr B Williams (BW)  
Dr A Salim (AS)  
Dr M Yates (MY)  
Dr V Joshi (VJO)  
Dr V Raj (VR)

**CO-OPTED MEMBERS**

Mr Varun Jairath (VJa)(LPC)

**OBSERVERS**

Lyndsay Rodway (LR)(rep PM's)  
Mr David Herne (Dep Director  
Public Health )

**IN ATTENDANCE**

Mrs K Rowlands (KR) (minutes)

**APOLOGIES**

Dr B Hope  
Sue Lightup  
Dr C Boyce  
Dr P Bishop  
Dr J Walton  
Dr A Ahuja  
Mrs V Simenoff  
Fiona Moore

**AGENDA - PART A**

**SPECIAL BUSINESS:**

David Herne, Deputy Director Public Health – Salford gave a short presentation on Making Every Contact Count In Salford (MECC) This is a joint programme between NHS Salford & Salford City Council and is part of the Way2Well being framework which aims to deliver a step change in

service delivery through early engagement with Salford residents, encouraging self care and promoting wellbeing through overall culture shift. MECC aims to do this by:

- Building a workforce that is skilled and confident to engage, encourage and signpost people to make changes that will improve their well being and that of their families and neighbours
- Ensuring that making every contact count messages are consistent
- Supporting services to embed MECC into their day to day business

As primary care is a key provider of healthcare services in Salford, it's important they are involved in this city wide programme. The plan is to pilot the programme beginning in March/April this year and a LES has been developed to support any practice that wishes to participate. Practices must submit an expression of interest to the PCT by 15<sup>th</sup> March 2012 using the template supplied in Appendix A of the Les sent out with the agenda. Attached below for reference are the presentation slides



Following the presentation several issues were raised such as how outcomes can be measured, potential increase in staff costs, how it fits in with existing training etc. David Herne said that the pilot is designed to help identify any problems with aim of delivering a programme that is beneficial to all. Dr Hyams supported the initiative as a pilot and agreed that the pilot is means to working some of these issues through.

### **REVIEW OF ACTIONS FROM JAN MEETING**

	<b>Subject</b>	<b>Action</b>	<b>Clsd/ Cfwd</b>	<b>Update/Further action req'd</b>	<b>Who</b>
1	EoL LES only 19 of the 55 practices have signed up to this LES	A joint email from the LMC and Dr M Yates should be sent out to request support	Closed	Done	
2	CQC – Infection Control, ensure practices keep a record of changes made to practices	Write to practices	Closed	NH reminded the meeting that there is the potential for further funding	
3	Future Liaison meeting after April, continued forum with Council CCG	Write Richard Freeman to seek transitional funding	Closed	Done	
4	GP Choice Pilot - elements of the pilot that still unclear.	Highlight concerns to the Department of Health	Closed	Done	
5	Warmer homes bid – how best to identify patients who would benefit and what criteria is used to assess patient eligibility.	Speak to Lower Broughton Health to see how they had achieved highest number of referrals	Closed	Done	
6	Principles for Pharmacy	Speak to Clare Vaughn	Cfwd	Circulate list to all GP's	LMC

ordering – guidance around 'special' prescriptions				
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**1. Health & Social Care Bill and changes to NHS structure**

The BMA are continuing to campaign hard against the bill. It was recognised that some of the amendments recently set down by the Government suggest modest improvements in some areas, there is still a real concern over lack of funding, outsourcing of services and the potential for loss of control. Dr Williams asked how the commissioning group felt, and whether they knew what the local feeling was. Dr Hyams suggested that the LMC ask Hundreds Health formally to respond. **Action LMC** . Dr Yates said that Hazel Blears is visiting St Andrews on the 2<sup>nd</sup> March and suggested it might be a good opportunity for the LMC to meet with her.

**2. GP Consortium Update**

Fiona Moore (Hundreds Health) was not at the meeting and therefore was unable to give an update. Dr Hyams said that there will be a strategic meeting on the 27<sup>th</sup> March and therefore an update will be given after that.

**3. LMC/PCT liaison**

Dr Patel gave an update from the last meeting held on Thursday 2<sup>nd</sup> Feb detail of which can be found in the attached GP Commissioning Strategy Development Group meeting minutes which were made available in the meeting and are attached here for reference.



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As part of this update Dr Hyams referred to two pieces of work that have been going with regard to Child Safeguarding. The first is the introduction of NHS Salford Audit Tool to monitor Safeguarding Standards for independent contractors. Reference was made to the document sent out with the agenda papers 'NHS Salford Audit Tool for GP's'

Dr Hyams commented that lack of communication between Health Visitors and practices in the past has been an issue, and that more should be done to highlight children at risk. The importance of strengthening these links has been raised several times in the past with the Head of Children Services (Liz Mcgahey). However there is a new GP lead in place for health visiting, Dr Deborah Larah who will be working alongside

Michelle Ward (Health Visitor nurse consultant) to improve links between HVs and GPs.

The second is a Child Case Conference report and guidelines for completion. These documents were circulated by Dr Hyams prior to the meeting and hard copies handed out in the meeting for reference.

Dr Hyams went through the proforma and explained that some areas will automatically populate by pulling data from existing systems. Clarity is still required on Section 2 Parental responsibility i.e. does a carer have parental responsibility? Discussion ensued around access and storage of the data. It was agreed it should NOT be saved electronically within the patient records but possibly in a SEALED CAUTION SENSITIVE INFORMATION envelope in the paper records. Lindsay Rodway said that these records could be kept with baby records as these are stored manually until the child is 20yrs old. Dr Hyams suggested that members review the guidelines and proforma and feedback to the LMC. **Action: Members**

#### **4. CQC Update**

There is an opportunity to find out more about CQC registration directly from the CQC on the evening of June 12<sup>th</sup>, Hough End Centre. Details will be sent out shortly.

#### **5. QOF (reminder QP6 - QP11)**

#### **6. GP Audit Tool/NHS Salford Audit Tool**

This agenda item was discussed as part of LMC/PCT liaison update and comments noted above.

#### **7. Medical reports for insurance purposes - SARs**

In March 2010, the ABI and British Medical Association agreed a fee of £97 for GP medical reports and to provide a report within 21 days. The agreement expired in March 2011 and was not renewed. It would appear that a number of insurers became frustrated paying £97 without getting a guarantee on turn-round times. This included Legal & General who have started to use what is called a subject access request (SAR), where a client can ask their GP for access to their full medical records for £10, (if their information is held **solely** in electronic form) or to a maximum of £50. The BMA is aware of this problem and is working with the Insurance Industry on this issue. Further guidance will follow.

Dr Hyams referred to the document sent out with the agenda SARs FAQ's GP – produced by L&G. He said that patients often don't know that all of their notes are being requested and that Trafford send out a proforma to

the patient requesting their permission and advising them of their rights. He suggested that Salford adopt a similar process.

**Action: LMC to ask Dr Maclean for a copy of the letter Trafford send to patients/insurance companies**

#### **8. GPChoice pilot**

This item was not discussed at the meeting however since then the LMC has had sight of the DRAFT LES for the urgent appointments/home visiting element of the GP choice and will update members at the next meeting. Several issues have been raised and fed back to Erika Maude

#### **9. Referrals**

Dr Hyams referred to the LMC process circulated with the agenda. He suggested that practices use this when receiving requests to complete forms by hand when referring patients.

#### **10. GMC Guidance on raising concerns on professional leadership.**

Dr Hyams directed members to the GMC website and the new guidance on leadership and raising concerns. The guidance provides more detailed advice on how the principles in [Good Medical Practice](#), the GMC's core guidance to doctors, apply in the context of doctors' role in the workplace, including in relation to leadership and management, raising and acting on concerns about patient safety, and writing references. Link here:

[http://www.gmc-uk.org/guidance/news\\_consultation/11844.asp](http://www.gmc-uk.org/guidance/news_consultation/11844.asp)

#### **AOB**

Varun Jairath raised an issue concerning Telecare medication compliance aids. Concern that the provider does not hold an NHS dispensing contract and that patients are being told this service is not available from local pharmacies. **Action LMC: Raise at the next LPC meeting**

Dr Williams raised an issue with Fostering medicals and the payment that was being offered (£73.90) Salford City Council will not pay more than that. Dr Hyams said that was wrong and a minimum fee of £100 had been agreed previously. He asked that Dr Williams email him with the details copying Dr Brian Hope. **Action: Dr Ben Willams**

#### **DATES FOR NEXT MEETINGS**

**Held on a Monday 7.30pm – 9.30pm (Buffet 6.45) at Cromptons at the  
Waterside, 1 Parrin Lane, Monton, Eccles M30 8AN**

**Dates**

Monday March 12th

Monday April 16th

Monday May 14th

Monday June 18th

Monday July 9th

August – No meeting

Monday September 10th

Monday October 8th

Monday November 12th

Monday December 10th