



Salford and Trafford Local Medical Committee
2nd floor, Oakland House, Talbot Road, old Trafford M16 0PQ
Telephone 0161 873 9553/9559
E-mail: vsimenoff@nhs.net or LMC.office@trafford.nhs.uk

**Minutes of the Salford Sub-committee
held on Monday 12th November 2012 at The Waterside, Monton**

Present:

EXECUTIVE MEMBERS

Dr Jenny Walton (JW) (in Chair)
Dr Mhairi Yates (MY)
Dr Girish Patel (GP)

MEMBERS

Dr Vijaya Joshi (VJ)
Dr Ben Williams (BW)
Dr Paul Bishop (PB)
Dr V Raj (VR)

CO-OPTED MEMBERS

Mr Alan Campbell
Mr Varun Jairath (VJa)

OBSERVERS

Dr Ben Colaluca (BC)
Mr David Clemmett (DC) (Salford Council)

IN ATTENDANCE

Mrs Vivienne Simenoff (VS)
Mrs Kerrie Rowlands (KR) (minutes)

APOLOGIES

Fiona Moore

AGENDA - PART A

SPECIAL BUSINESS:

Sue Watts (Head of Psychology for Dementia Care and Older People) and Sarah Cleverly attended the meeting to give a presentation on Memory Assessment Treatment Services (MATS) Her presentation included Statistics that show an increase in the number of referrals over the past 5 years (expected numbers for 2012 were 1380) and the subsequent increase in those patients expected to develop dementia. The Current MATS model was covered along with progress and future development work. The presentation concluded with a request for comment. Dr Bishop

(PB) felt that work could be done in General practice and commented that re-entry to the service would be key. Dr Yates (MY) noted concern on how future work could be absorbed into primary care.

1. REVIEW OF ACTIONS FROM LAST MEETING

	Subject	Action	
1.	Practice cash flow -	Raise issue of delayed payments with Clare Yarwood. Update: Raised – specific instances should be sent direct to Neil Prudham to investigate. Action closed.	JW
2.	Performance management – danger of understaffing and loss of local knowledge	Raise with Mike Burrows re management changes. Action closed	LMC
3.	Community Budgets. A new concept in healthcare finance MY) suggested inviting presenter from Healthier Together group to come and speak to the LMC. on this topic	Invite Alex Heritage to LMC Sub Comm Meeting Update: Invited – await response. Suggestion made in the meeting that this should be Mike Burrows. Alan Campbell will look into.	VS/KR
4.	GM transition Contract stabilisation (LB) requested a reminder for the LMC to contact practices to encourage them to provide contract information.	Remind practice to provide contract information Update: Done - Action closed	LMC
5.	Bribery Act(MY) suggested that this item was added to the next LMC Executive agenda for a detailed discussion and update at the next sub committee meeting	Add to next Exec Agenda Update: Done – Agenda item this month Sub Comm - Action closed	KR
6	Request by private consultants to prescribe medication on NHS FP10 when seen privately	Process unclear and should looked into as a matter of urgency. Update: issue raised with John Hughes. Await response.	LMC

2. **Transition to new structures**

Alan Campbell (AC) gave the following update:

Consultations have now closed. Staff requirements were being assessed and recruitment had begun into the receiving organisations. It was anticipated that appointments will have been made for the new structures by 1/1/2013 to be operational by April 2013.

There was some discussion around the drop in numbers of Business Managers and the subsequent risk to some practices. Ways of sharing their expertise before April 2013 such as forums, automation of some process etc were discussed.

3. NHS Salford CCG - Update

The CCG continues to work towards authorisation. The results of the external assessment process will be available in two weeks however there was confidence that they will be positive. There had been compliance on the Government tests with one caveat regarding management of complaints. Community Support Services will be responsible for selling services to the 12 CCGs and this was creating some nervousness due to the absence of a performance record and their high dependency for the CCG'S.

(VS) asked if Shared business services will cease to function. (AC) responded by saying that LASCA will remain as it is however where it will actually sit remains unclear.

(AC) confirmed that he was 'Interim' Chief Operating Officer and had applied for the position but had not yet been appointed. Other appointments made were:

Steve Dixon – Finance Director
Hannah Dobrowolska– Head of Policy
Karen Proctor – Head of Commissioning – business
Clare Connor – Communications

4. LMC/PCT liaison

The last meeting had been cancelled.

5. Council Update

David Clemmett gave the following update:

There had been £600k overspend in residential care and this had meant work was being done to review processes to enable people to stay at home longer.

There were pressures for Adult safeguarding and challenges of how to provide services with 30- 40% less funding.

(VS) commented that the LMC would not want the reduction in funding to impact on GP workload.

6. LMC Role with CCG

Discussions had continued regarding the role of the LMC with the CCG. (AC) confirmed that there was commitment from the CCG to agree how best to meet the LMC's expectations and discussion then ensued around the various options. Dr Walton (JW) Stressed that the LMC were keen to maintain the same type of relationship that is currently held with the PCT and continue to have involvement in issues before decisions are made. After further discussion (AC) suggested that himself and or Dr Stedman continue to meet with the LMC informally on a regular basis and had no objection to members of the LMC attending the informal board meetings as observers.

7. Bribery Act

This was carried forward into Part B of the meeting.

8. Feedback on DNACPR policy

Marie Busutill had presented the above at the last meeting and members had been asked if they would like to sit on the steering group. Dr Patel (GP) said he could if the meetings were on a Weds morning and Dr Raj (VR) volunteered for the afternoons. **Action: (MY) Feedback names to Dr Stephanie Gomm to liaise with directly**

9. QOF

New contract imposed.

10. CQC

This process is underway. Discussion ensued around issues surrounding providing confirmation GP's and staff are medically fit to work and what exactly was required. (JW) suggested this issue was raised on the list server and feedback given at the next meeting

AOB

(JW) advised the meeting that in future members will be asked for any AOB before the meeting so that they can be added to the agenda and allocated a specific time slot. AOB in the meeting will only be for last minute burning issues and should be minimal. It is hoped that this will assist with time management of the meeting.

Following the presentation given by Geraldine Hearne, Cameron Fund Trustee, in the October meeting, members were asked for their views on increasing the voluntary levy to allow for a larger contribution. Some suggested that practices could opt in or out of the increase however (GP) felt that this could be difficult to manage. It was agreed to add the item to the AGM agenda in December for discussion with Trafford members

DATES FOR 2012 MEETINGS

Monday Dec 10th evening (7-30 – 9.30pm) Buffet 6.45 pm joint for Sal & Trafford. This is a joint Xmas meeting for both Salford & Trafford Sub committees and will be held at Sam Platts, Trafford Wharf Road, Old Trafford, M17 1EX. The meeting starts at 7.30pm with food available from 6.45pm.

DATES FOR 2013 MEETINGS

Held on a Monday 7.15pm – 9.15pm (Buffet 6.45) at Cromptons at the Waterside 1 Parrin Lane Monton, Manchester M30 8AN

Monday Jan 14 th
Monday Feb 11 th
Monday March 11 th
Monday April 15 th
Monday May 20 th
Monday June 10 th
Monday July 8 th
No meeting
Monday Sept 9 th
Monday Oct 14 th
Monday Nov 11 th
Monday December 9 th evening JOINT FOR MEMBERS OF BOTH SALFORD AND TRAFFORD SUBCOMMITTEES In Sam Platts, Trafford Wharf Road, Old Trafford, M17 1EX